AGREEMENT

THIS AGREEMENT, entered into this <u>lst</u> day of <u>October</u>, 2000, by and between the Board of County Commissioners of Nassau County and Ms. Oletha Carter, Post Office Box 2192, Yulee, Florida 32041.

WHEREAS, the Board of County Commissioners of Nassau County, Florida, desire that the Yulee County Building, located in Yulee, Florida, be maintained in an orderly and clean manner for the public, and that a schedule for rental of same be maintained, and

WHEREAS, Ms. Oletha Carter has agreed to perform the service of keeping a rental schedule and to maintain the building in a clean manner.

IT IS AGREED, by and between the parties, for and in consideration of the mutual covenants contained herein that:

1. Ms. Oletha Carter shall clean the Yulee County Building, located in Yulee, Florida, after all rentals of said building and the following meetings:

County Commissioners - Regular, Special, & Workshops Code Enforcement Board Meetings Ocean Highway & Port Authority Planning And Zoning Board

2. The following cleaning duties shall be done after each of the above mentioned meetings and/or at least once a week:

Vacuum/mop floors Clean restrooms Clean kitchen Window & Blinds on an as needed basis

- 3. Ms. Oletha Carter shall be responsible for providing all cleaning supplies needed.
- 4. The County reserves the right to terminate this Agreement should the building not be maintained in an acceptable manner.
- 5. Ms. Oletha Carter shall be compensated at a monthly rate of \$310.00, for a total yearly compensation amount of \$3,720.00.
- 6. Ms. Oletha Carter shall submit invoices for the cleaning services on a monthly basis, the same being paid within 30 days of receipt by the County. Along with the service

invoice, Ms. Carter shall submit, monthly, Form FD-15 "Rental Fees" and all rental monies collected.

EXECUTED this 13thday of November, 2000.

BOARD OF COUNTY COMMISSIONERS NASSAU COUNTY, FLORIDA

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ATTEST:

J. M. "Chip" Oxley, Jr.

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EX-OFFICIO CLERK

Approved as to form by the Nassau County Attorney:

OLETHA CARTER